

Hauler Registration Form Guide

Here are instructions to complete the paper-based Ontario Tire Stewardship registration form. The numbered boxes provide information to help you complete the form. Note that all fields need to be completed. For further details about terms and conditions of registration, please refer to the Agreement section. To complete this form online, go to: www.ontarioTS.ca.



Hauler Registration Form

1. Complete the **Business Location Address** information. This is the of the main business location where books and records kept.

Please note: The Legal Business Name is the legal name of the business registering with OTS to haul tires that will be eligible for the Transportation Incentive.

The **Business Operating Name** is the name that the company commonly operates under and may be different from the legal name of the business.

The **Franchise Name** is the name of the Franchise which the company operates in affiliation with or with the permission of.

Complete all the fields on this form if you are applying to be a Hauler under the program. For more information, refer to www.ontarioTS.ca.

Please PRINT in black ink.

Business Location Address (If applicable, please indicate the location of your sorting yard here)			
Legal Business Name			
Business Operating Name (if different from legal business name)		Franchise Name (if applicable)	
Location Address			
City	Province/State	Postal Code/Zip/Other	Country
Phone Number ()	Fax Number ()	E-mail Address	

Primary Contact Information (This is the primary contact information that should be used for communication)			
Name			
Position			
Contact Address	<input type="checkbox"/> Same as Business Location Address above, or complete details below		
City	Province/State	Postal Code/Zip/Other	Country
Phone Number ()	Fax Number ()	E-mail Address	
Preferred Contact Method			
<input type="checkbox"/> E-mail		<input type="checkbox"/> Fax (Note 1)	

Note 1: Fax number must not be on Canada's National Do Not Call List.

<i>For OTS office use only</i>		
Date received	Activation Date	Confirmation Mailed
(MM/DD/YYYY)	(MM/DD/YYYY)	(MM/DD/YYYY)
Registration Number		

2. Complete the **Primary Contact Information** Section. The Primary Contact is the key person who will be the primary contact for communication with OTS.

Please note: The Fax number should not be on Canada's National Do Not Call List.



Sort Yard Details <small>If you operate 1 or more Sort Yards, provide the details below.</small>			
Number of Sort Yards		Maximum Capacity for all Sort Yards	
3 Location of Sort Yard 1			
	City	Province	Postal Code
	Sort Yard 1 Capacity (in tonnes (scrap tires))		
Location of Sort Yard 2			
	City	Province	Postal Code
	Sort Yard 2 Capacity (in tonnes (scrap tires))		
Location of Sort Yard 3			
	City	Province	Postal Code
	Sort Yard 3 Capacity (in tonnes (scrap tires))		
Location of Sort Yard 4			
	City	Province	Postal Code
	Sort Yard 4 Capacity (in tonnes (scrap tires))		
Location of Sort Yard 5			
	City	Province	Postal Code
	Sort Yard 5 Capacity (in tonnes (scrap tires))		

3. If your business operates one or more Sort Yards, provide details of each location here.

Please note: A Sort Yard is an area where tires can be classified, sorted and stored for a period of time.

Maximum Capacity for all Sort Yards refers to the total amount of scrap tires, in metric tonnes, that can be accommodated in all locations.

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3. Enter the **Start Date** when your business became operational.

5. Enter the **Certificate of Approval: Waste Disposal Site (Processing) number**, for processing scrap tires. For more information, refer to the Ministry of Environment Approvals Branch District Office.

7. Provide the **Tire Storage Capacity of the Primary Business Address**, in tonnes.

8. If you qualify for **another role in the program**, please indicate the role(s) here.

9. Enter the **Name of Commercial Liability Insurer**.

13. Enter the **GST Registration Number** here. (This is a 9 digit number that ends in RT001 e.g. 123456789 RT001). For more information, contact Canadian Revenue

14. **Signature** of company representative who has signing authority.

17. Print the **Name** of the person who completed the form.

Business Start Date (MM/DD/YYYY)		Ontario Business Number (please provide if applicable)	
3		4	
Certificate of Approval Number			
5			
Types of Tires Handled Check all boxes that apply. Definition of tire types available at www.OntarioTS.ca			
<input type="checkbox"/> Passenger & Light Truck Tires	<input type="checkbox"/> Small OTR Tires	6	
<input type="checkbox"/> Medium Truck Tires	<input type="checkbox"/> Medium OTR Tires		
<input type="checkbox"/> Agricultural Drive and Logger Skidder Tires	<input type="checkbox"/> Large OTR Tires		
<input type="checkbox"/> Small and Large Industrial Tires	<input type="checkbox"/> Giant OTR Tires		
Note: we will require a declaration of opening inventory on Aug. 31, 2009.			
Primary Business Address Storage Capacity (in tonnes)			
7			
Are you planning or already registered for, another role in the program? Check all boxes that apply.			
<input type="checkbox"/> Collector	<input type="checkbox"/> Steward	<input type="checkbox"/> Recycled Product Manufacturer	<input type="checkbox"/> Processor
Name of Commercial Liability Insurer		Expiry Date of Commercial Liability Insurance	
9		10	
(MM/DD/YYYY)			
Worker Health and Safety Certification (WSIB Registration Number)			
11			
Describe Relevant Permits and Worker Certifications			
12			
GST Registration Number			
13			
Acknowledgment of Agreement			
The applicant hereby acknowledges reading and understanding the "Agreement of Registration with Ontario Tire Stewardship as a Hauler" set out below, has the authority to bind the company, and agrees to be bound by them.			
Authorized signature	Print name	Date	
14	15	16	
	Position	(MM/DD/YYYY)	
Name (form completed by)	Phone (form completed by)		
17	18		

4. The **Ontario Business Number** is assigned when registering the Business name with ServiceOntario. For more information, please visit the ServiceOntario Gateway for Business website.

6. What types of tires does your business handle? Please select **ALL** that apply. **Please note:** The dimensions for the Off-the-Road (OTR) tires are as follows:

- **Small OTR Tires**= 1300R24 to 23.5R25 Rim Size
- **Medium OTR Tires**= Above 23.5R25 to 33 inch Rim Size
- **Large OTR Tires**= Above 33 inch to and including 39 inch Rim Size
- **Giant OTR Tires**= Over 39 inch Rim Size

Note: OTS will require a declaration of opening inventory on August 31, 2009. Please refer to the Agreement section of the registration form for more information.

10. Enter the **Expiry Date of the Commercial Liability Insurance**.

11. Enter the **Worker Health and Safety Certification Number or Work place Safety and Insurance Board (WSIB) registration number** in Ontario

12. Enter a brief description of **Relevant Permits and Worker Certifications** associated with the storage, handling and processing of used tires.

15. Print the **Name and Position** of the signing authority.

16. Enter today's **Date**.

18. Provide the **phone number** of the person who completed the form.