

Collector Registration Form Help

Here are instructions to complete the paper-based Ontario Tire Stewardship registration form. The numbered boxes provide information to help you complete the form. Note that all fields need to be completed. For further details about terms and conditions of registration, please refer to the Agreement section. To complete this form online, go to: www.ontarioTS.ca.



Collector Registration Form

1. Complete the Business Location Address information. This is the physical location where used tires are picked up by Haulers in the Used Tires Program.

Please note: The **Legal Business Name** is the legal name of the business that is registering with OTS and is eligible to claim the collection incentive for collecting scrap tires.

The **Business Operating Name** is the name that the company commonly operates under and may be different from the legal name of the business.

The **Franchise Name** is the name of the Franchise which the company operates in affiliation with or with the permission of.

Complete all the fields on this form if you are applying to be a Collector under the program. Organizations wishing to register more than 10 collection sites may contact OTS directly for special instructions. For more information, refer to www.ontarioTS.ca.

Please PRINT in black ink.

1 Location Address (This is the physical location where used tires are picked up by Haulers in the Used Tire Program)			
Legal Business Name			
Business Operating Name (if different from legal business name)		Franchise Name (if applicable)	
Location Address			
City			
Province		Postal Code	Country
Phone Number ()	Fax Number ()	E-mail Address	

Primary Contact Information (This is the primary contact information that should be used for communication)			
Name			
Position			
Contact Address	<input type="checkbox"/> Same as Business Location Address above, or complete details below		
City			
Province/State		Postal Code/Zip/Other	Country
Phone Number ()	Fax Number ()	E-mail Address	
Preferred Contact Method			
<input type="checkbox"/> E-mail		<input type="checkbox"/> Fax (Note 1)	

Note 1: Fax number must not be on Canada's National Do Not Call List.

<i>For OTS office use only</i>		
Date received	Activation Date	Confirmation Mailed
(MM DD YYYY)	(MM DD YYYY)	(MM DD YYYY)
Registration Number		

2. Complete the Primary Contact Information Section. The Primary Contact is the key person who will be the primary contact for communication with OTS.

Please note: The Fax number should not be on Canada's National Do Not Call List.

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Collector Details	
Business Start Date (MM/DD/YYYY)	Ontario Business Number (please provide if applicable)
Collector Type Please check the one box which best describes your primary activity.	
Vehicle Manufacturer <input type="checkbox"/> Car / Light Truck <input type="checkbox"/> Commercial Truck <input type="checkbox"/> Trailer <input type="checkbox"/> Recreational Vehicle <input type="checkbox"/> Agricultural Vehicle <input type="checkbox"/> Motorcycle or Moped <input type="checkbox"/> Industrial Vehicle <input type="checkbox"/> Off-the-Road Equipment <input type="checkbox"/> Off-the-Road Vehicle	Vehicle Dealer <input type="checkbox"/> Car / Light Truck <input type="checkbox"/> Commercial Truck <input type="checkbox"/> Trailer <input type="checkbox"/> Recreational Vehicle <input type="checkbox"/> Agricultural Vehicle <input type="checkbox"/> Motorcycle or Moped <input type="checkbox"/> Industrial Vehicle <input type="checkbox"/> Off-the-Road Equipment <input type="checkbox"/> Off-the-Road Vehicle
Other <input type="checkbox"/> Mass Merchant <input type="checkbox"/> Tire Dealer (Retail) <input type="checkbox"/> Tire Dealer (Wholesaler) <input type="checkbox"/> Auto Service Centre <input type="checkbox"/> Auto Service Chain <input type="checkbox"/> Auto Dismantler <input type="checkbox"/> Other - Please specify: _____	
Types of Tires Handled Check all boxes that apply. Definitions of tire types available at www.ontarioTS.ca	
<input type="checkbox"/> Passenger & Light Truck Tires <input type="checkbox"/> Medium Truck Tires <input type="checkbox"/> Agricultural Drive and Logger Skidder Tires <input type="checkbox"/> Small and Large Industrial Tires	<input type="checkbox"/> Small OTR Tires <input type="checkbox"/> Medium OTR Tires <input type="checkbox"/> Large OTR Tires <input type="checkbox"/> Giant OTR Tires
Do you have Used Tires in storage? Please indicate the category and number of units below. Definitions of tire types available at www.ontarioTS.ca	
<input type="checkbox"/> Passenger & Light Truck Tires <input type="checkbox"/> Medium Truck Tires <input type="checkbox"/> Agricultural Drive and Logger Skidder Tires <input type="checkbox"/> Small and Large Industrial Tires <input type="checkbox"/> Small OTR Tires <input type="checkbox"/> Medium OTR Tires <input type="checkbox"/> Large OTR Tires <input type="checkbox"/> Giant OTR Tires	_____ _____ _____ _____ _____ _____ _____
Do you collect tires from other collection points not registered with OTS? Please indicate the category and number of points below.	
<input type="checkbox"/> Garages <input type="checkbox"/> Used vehicle retailers <input type="checkbox"/> Other	_____ _____ _____ Please specify description: _____

3. Enter the **Start Date** when the business became operational.

4. The **Ontario Business Number** is assigned when registering the Business name with Service Ontario. For more information, please visit the Service Ontario Gateway for Business website.

5. Select **ONE** Collector Type that best describes your primary business activity.

6. What types of used tires does your business collect? Please select **ALL** that apply.

Please note: The dimensions for the Off-the-Road (OTR) tires are as follows:

- **Small OTR Tires**= 1300R24 to 23.5R25 Rim Size
- **Medium OTR Tires**= Above 23.5R25 to 33 inch Rim Size
- **Large OTR Tires**= Above 33 inch to and including 39 inch Rim Size
- **Giant OTR Tires**= Over 39 inch Rim Size

Note: OTS will require a declaration of opening inventory on August 31, 2009. Please refer to the Agreement section of the registration form for more information.

7. Complete this section if you have any **used tires in storage at the date of this application**. Select all categories that apply by checking the box and indicate the number of units on the

8. Complete this section if you **collect tires from other locations** e.g. local garages. These are non-registered sites where used tires are collected.

Note: For these tires to be eligible for no-cost collection, no disposal fee can be charged to the other collection point.

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9. If you have or are planning to register for **another role in the program**, please select all the role(s) that apply.

10. Enter the **Name of the Commercial Liability Insurer**.

14. Enter the **GST Registration Number** here. (This is a 9 digit number that ends in RT001 e.g. 123456789 RT0001). For more information, contact Canadian Revenue Agency (CRA).

15. **Signature** of company representative who has signing authority.

18. Print **Name** of person who completed the form.

Are you planning to, or already registered for, another role in the program? Check **all boxes** that apply.

9 **Collector** **Hauler** **Recycled Product Manufacturer** **Processor**

Name of Commercial Liability Insurer **10** Expiry Date of Commercial Liability Insurance **11**
(MMM DD, YYYY)

Worker Health and Safety Certification (WSIB Registration Number) **12**

Describe Relevant Permits and Worker Certifications **13**

GST Registration Number **14**

11. Enter the **Expiry Date of the Commercial Liability Insurance**.

12. Enter the **Worker Health and Safety Certification Number or Work place Safety and Insurance Board (WSIB) registration number** in Ontario.

13. Enter a brief description of **Relevant Permits and Worker Certifications** associated with the storage, handling and processing of used tires.

16. Print **Name and Position** of the person with signing authority.

17. Enter today's **Date**.

19. Enter **Phone** number of person who completed this form.

Acknowledgment of Agreement

The applicant hereby acknowledges reading and understanding the "Agreement of Registration with Ontario Tire Stewardship as a Collector" set out below, has the authority to bind the company, and agrees to be bound by them.

Authorized signature 15	Print name	Date 17
	Position 16	<small>(MMM DD, YYYY)</small>
Name (form completed by) 18	Phone (form completed by) 19	
	()	